



Sports Rental Contract

Check where applicable; complete or type.

Name of Organization: _____

Address: _____

Phone Number: _____ Email Address: _____

President of Organization:

Treasurer Name:

Main Contact Person:

Phone: _____

Phone: _____

Email: _____

Email: _____

Rental Specifications:

Gymnasium: _____ (\$150/hour)

Outdoor Field: _____ (\$100/hour)

Indoor Field:

One Third: _____ (\$150/hour)

One Half: _____ (\$300/hour)

Full Field: _____ (\$450/hour)

Start Date: _____ End Date: _____

Days of the week required: Please check.

Mon Tues Weds Thurs Fri Sat Sun

Times Requested: Start: _____ End: _____

Planned Activities: Please describe them in full.

Estimated Number of Participants: Total: _____ Children _____ Adults _____

Security [MUST be discussed with NAUC Director of Operations]

Please describe any special needs, such as room layout, equipment storage, etc. Also, please attach a program description, brochure, or business card if applicable.

Conditions of Permit:

Insurance Requirements: Valid certificates of liability insurance must be present naming both 1) the City of Newburgh, 83 Broadway, Newburgh, NY 12550, and 2) the Newburgh Armory Unity Center, Inc., 321 S. William Street, Newburgh, NY 12550 as additionally insured with the limits of liability of at least one million dollars (\$1,000,000) for each occurrence and two million dollars (\$2,000,000) aggregate for bodily injury and fifty thousand dollars (\$50,000) for each occurrence and one hundred thousand dollars (\$100,000) aggregate for property damage. In instances where, in the judgment of the Directors of the Newburgh Armory Unity Center, Inc., unusual risk or liability are present additional insurance may be required to protect and indemnify the City and NAUC against the additional risk of loss. The policy must be written by a company authorized to do business in New York State and must be acceptable to legal counsel.

The organization filing application for the use of City-owned property and/or facilities for an assembly, or event, agrees to indemnify, defend, and save harmless the City of Newburgh and the Newburgh Armory Unity Center, and their officers, employees, and agents and release them from any and all claims, actions, losses, liability, or damages of any kind arising out of, or resulting from, or caused by, the occupancy or use of such property and facilities by any and all persons or groups participating or involved in said event.

This is to certify that I have read and understood the conditions described within and set forth, and will comply and observe all regulations and laws as stated within.

Applicant Signature

Date

Billing and Payments:

***** PAYMENT SCHEDULE MUST BE SET UP WITH THE DIRECTOR OF OPERATIONS, MAX CUACUAS, PRIOR TO THIS CONTRACT BEING COMPLETED. IF AT ANY TIME THERE IS A PAYMENT DEFAULT, THE ARMORY RESERVES THE RIGHT NOT TO ALLOW THE ORGANIZATION USE OF THE FACILITY UNTIL PAYMENT IS UP TO DATE. *****

One Day Rental:

***** MUST BE PAID ONE WEEK PRIOR TO THE DATE OF RENTAL*****

Same Day Rentals:

*****ONCE A RESERVATION HAS BEEN MADE WITH THE DIRECTOR OF OPERATIONS, THE ORGANIZATION IS LIABLE FOR FULL PAYMENT TO BE MADE ON THE DAY OF THE EVENT, NO REFUNDS OR CREDITS WILL BE GIVEN*****

Seasonal Rentals:

***** FIRST MONTH MUST BE PAID WITH THE SUBMISSION OF THIS APPLICATION. THE ORGANIZATION WILL BE BILLED MONTHLY AFTER. ALL MONTHLY PAYMENTS ARE DUE ON THE FIRST DAY OF THE MONTH.*****

Inclement Weather:

*****UNLESS THE NAUC HAS CONTACTED YOUR ORGANIZATION REGARDING A CLOSURE OF THE FACILITY, ALL PREVIOUS AGREEMENTS REMAIN INTACT. ANY CANCELLATION FROM YOUR ORGANIZATION DUE TO INCLEMENT WEATHER WILL RECEIVE A CREDIT FOR THE SCHEDULED DATE, HOWEVER, NO REFUNDS WILL BE GRANTED. ALL CREDITS MUST BE USED WITHIN THE SPAN OF THAT SEASON RENTAL AGREEMENT*****

The preferred method of payment is checks and money orders, cash and credit cards can be accepted.

I, _____ as a representative of _____, have fully read and understand the NAUC terms and conditions and agree to abide fully. I understand that by signing I am legally bound to the terms of this contract.

Signature: _____ Date: _____

NEWBURGH ARMORY

FACILITIES RULES

- Cleats are not allowed on the indoor field. The NAUC reserves the right to forbid any player wearing improper foot attire from playing that day.
- Gum is forbidden on the premises.
- No food or drinks, except water, is allowed on the basketball court or indoor soccer field.
- Respect the facility, volunteers, and participants.
- No running or playing in the hallways.
- Children not participating in the program must sit on the sidelines and may not be on the field or court.
- Profanity or other aggressive behavior will not be tolerated.
- Pants and shorts must be worn at the natural waistline.
- Please dry shoes before entering the basketball court or the indoor field.
- Dispose of any trash in the appropriate receptacles.
- We recycle! Please put all beverage bottles and cans in the green receptacles.
- Alcoholic beverages are not permitted in or on the property.
- No smoking or vaping of any kind in or on facility grounds.
- Parents are held responsible for their children's behavior.
- No sales transactions of any kind are allowed on NAUC grounds, with the exception of admissions fees. This includes shirts, beverages, food, etc.
- The NAUC is not responsible for any stolen or lost property.
- No equipment is to be stored at the NAUC, all equipment must be removed from the grounds at the end of each day.
- The _____, is responsible for all repairs or replacement of property damaged during the duration of this rental contract.

INDIVIDUALS NOT ADHERING TO THESE POLICIES MAY BE ASKED TO LEAVE THE PROPERTY

I, the undersigned, understand these facility rules, and as program coordinator, I will explain them and provide a copy of them to all my program participants. I also understand that not adhering to these rules may result in individual or group expulsion with no refund or credit provided.

Applicant Signature

Date: